



Board of Education Report

File #: Rep-150-23/24, Version: 1

Approval of Procurement Actions
February 13, 2024
Procurement Services Division

APPROVED

ADOPTED BOARD
REPORT

FEB 13 2024

Action Proposed:

Ratify the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; Purchase Orders; and Goods and General Services Contracts: Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and approve Professional Service Contracts (exceeding \$250,000): New Contracts; and Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Contract Amendments as listed in Attachment "B."

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report 444-17/18), which the Board exercised on May 8, 2018.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

FEB 13 2024

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders.

Request for Approval of Procurement Actions not under delegated authority listed in Attachment “B” includes:

- Professional Service Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Contract Amendments

Student Impact:

Not applicable.

Equity Impact:

See attached for applicable items.

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form, except where “authorization to negotiate and execute” is sought.

Attachments:

Attachment “A” - Ratification of Contracts Awarded Under Delegated Authority

Attachment “B” - Request for Approval of Contracts Not Under Delegated Authority

Previously adopted Board report referenced in the policy implications section:

- Adopted May 8, 2018: [Board Report No. 444-17/18](https://drive.google.com/file/d/1LObScI2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share_link)
<https://drive.google.com/file/d/1LObScI2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share_link>
- California Education Code Section 17604 ([CE Code 17604](https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share_link))
<https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share_link>

Informatives:

Not applicable.

Submitted:

01/16/24

RESPECTFULLY SUBMITTED,

APPROVED & PRESENTED BY

APPROVED



ALBERTO M. CARVALHO
Superintendent

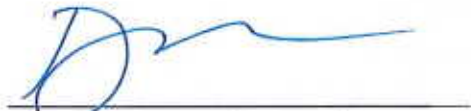
PEDRO SALCIDO
Deputy Superintendent
Business Services & Operations

**ADOPTED BOARD
REPORT**

FEB 13 2024

REVIEWED BY:

APPROVED & PRESENTED BY:



DEVORA NAVERA REED
General Counsel

SUNG YON LEE
Deputy Chief Business officer
Office of the Deputy Chief Business Officer

Approved as to form.

REVIEWED BY:

APPROVED & PRESENTED BY:



ROLBERTO DELGADILLO
Deputy Chief Business Officer, Finance

CHRISTOPHER MOUNT-BENITES
Chief Procurement Officer
Procurement Services Division

Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

APPROVED

A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

ADOPTED BOARD REPORT
FEB 13 2024

Item A

<u>DIVISION OF INSTRUCTION</u>			\$121,000
<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Hatching Results	4400012287	Title IV Funds (100%)	\$121,000

Ratification of competed contract, selected through an Informal Request for Proposals (IRFP) process was conducted by the Procurement Services, to provide Districtwide professional development for all school counselors and administrators over counseling. This one-year contract shall offer professional development on implementation of the American School Counselor Association (ASCA) National Model within a Multi-Tiered System of Support (MTSS). The ASCA student standards training will be invaluable in equipping educators with a comprehensive understanding of the developmental needs and behaviors of students. By aligning teaching practices with these standards, educators can create a more supportive and conducive learning environment. Ultimately, this training fosters a holistic approach to student success, addressing not only academic growth but also social-emotional well-being. The vendor is expected to deliver two, three-hour, in-person presentations per Region during the 2023-24 school year, accommodating up to 200 counselors each time. Additionally, two virtual presentations for 500 to 1000 participants are required per semester. The curriculum includes topics such as Tier One and Tier Two Counseling Programs, with experienced trainers ensuring alignment with ASCA standards and MTSS.

One proposal was received for this solicitation and was deemed qualified. The evaluation committee consisted of three subject matter experts from the Division of Instruction. Factors utilized to score the proposals included professional qualifications, experience, professional development content, price, and Small Business Enterprise (SBE) participation.

Hatching Results has provided training and consultation on the ASCA National Model for over 20 years. They have supported over 175 districts with building comprehensive school counseling programs over the last five years. Pomona Unified School District has worked with Hatching Results on and off since 2015, and has since won numerous awards, including the 2023 California Association of School Counselors Exemplary Counseling Program of the Year. Portland Public Schools has worked with Hatching Results since 2019, and has since developed and is implementing a comprehensive Tier 1 anti-bias curriculum as a result of the partnership.

This contract aligns with the District’s Strategic Plan Pillar 1: Academic Excellence, Priority: College and Career Readiness and Pillar 2: Joy and Wellness: Strong Social Emotional Skills.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

The professional development from Hatching Results will support school counselors with utilizing Multi-Tiered, Multi-Domain System of Supports (MTMDSS) to provide counseling services for students in the academic, social-emotional, and college & career domains. As part of this model, counselors will use data to set goals and design action plans to address student outcomes that directly align with the measures of success for these priorities.

ADOPTED BOARD REPORT

FEB 13 2024

Contract Term: 11/01/23 through 06/30/24

Contract Value: \$121,000

Requester:

Frances Baez, Chief Academic Officer
Division of Instruction

APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	3	Part of the vision of Hatching Results is to “increase access and opportunities and decrease equity gaps.” They aim to eliminate disproportionality in attendance, discipline, and achievement data.
Resource Prioritization	3	Hatching Results will provide professional development to all counselors in the District. As part of the PD, they will teach counselors to use the MTMDSS to provide tier two and three services to students who need additional support.
Results	3	Hatching Results will guide counselors in analyzing student data to inform decision-making and create student-centered data-driven programs designed to reduce disparities in student achievement.
TOTAL	9	

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

**A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED
NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

APPROVED

Item B

ADOPTED BOARD REPORT

OFFICE OF THE GENERAL COUNSEL

FEB 13 2024

\$128,057

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
LexisNexis Division of RELX, Inc.	4400009168-3 4400009168-4	General Funds (100%)	\$128,057*

Ratification of amendments to increase capacity and extend the term of a single-source contract for LexisNexis' CounselLink, an electronic billing, invoicing, and workflow management platform for the Office of the General Counsel.

In 2016, a Request for Proposals (RFP) was conducted for a legal spending system to be utilized by the Office of the General Counsel (OGC). After a thorough vetting process, CounselLink was selected. When the term of the initial contract ended, the District entered into a single-source contract with LexisNexis in 2021 to ensure continuity of services and operational efficacy.

CounselLink is a legal spend management application that facilitates the management of case budgets, enhances the review of legal costs and expenses, and maintains invoices and other back-up documents related to the case. It is OGC's primary legal spend management system.

CounselLink allows the District to review voluminous legal invoices from outside counsel and efficiently process them for timely payment. It provides a centralized hub for the management, processing, accounting and financial recording of the District's legal matter. It also serves as a secure electronic repository of all legal invoices and documents which result in greater accountability and improved efficiency. LexisNexis has been doing business with the District since 2013.

This action supports Pillar 4, Operational Effectiveness. The contract is being extended for the purposes of operational efficiency and continuity of services.

Contract Term: 03/09/21 through 03/08/24
New end date by Amendment No. 4: 03/08/25

Initial Contract Value:	\$123,173
Amendment No. 1:	\$123,173
Amendment No. 2:	\$123,173
*Amendment No. 3:	\$4,070
*Amendment No. 4:	\$123,987
Aggregate Contract Value:	\$497,576

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

Requester:

Devora Navera Reed, General Counsel
Office of the General Counsel

Equity Impact:

N/A

APPROVED

**ADOPTED BOARD
REPORT**

FEB 13 2024

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

APPROVED

A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

Item C

ADOPTED BOARD REPORT

FEB 13 2024

TRANSPORTATION SERVICES DIVISION \$224,862

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
ICF Incorporated, LLC	4400012281 (RFP 200002961)	General Funds (100%)	\$224,862

Ratification of formally competed contract selected through a Request for Proposals (RFP) procurement method conducted by the Procurement Services Division to support implementation of Board Resolution 018-19/20, Transitioning Los Angeles Unified School District to 100% Clean, Renewable Energy Resulting in Healthier Students and More Sustainable, Equitable Communities, adopted on December 3, 2019. LAUSD solicited qualified consultants to provide a detailed study to assess the requirements and make recommendations for converting its white vehicle fleet and power equipment to an all-electric powered fleet. The study will include an assessment and recommendations on, among other things, the availability and quality of electric vehicles to meet the District’s needs; capacity and locations for charging infrastructure; and potential project implementation approaches. LAUSD has approximately 2,000 white fleet vehicles/power equipment that are essential to supporting operations throughout the District.

Thirteen proposals were received, of which ten were deemed qualified. The source selection committee was comprised of three staff members from the Transportation Services Division and Maintenance & Operations. The factors used in the evaluation process were: Experience and Qualifications of both Firm and Personnel; Project Approach; Price: Small Business Enterprise (SBE) Participation; and Work Based Learning Partnership (WBLP) Plan. The contract was awarded to the highest scoring qualified proposer.

ICF Incorporated, LLC has more than ten years’ experience in developing studies and offering recommendations related to transportation planning and large-scale electrification of vehicles and equipment. The firm has provided several comparable projects and support for fleet vehicles to various governmental entities and respectively equal partner clients, like the City of Los Angeles and Metro. They have conducted studies on fleet electrification for more than 87 fleets and 54,000 vehicles.

This procurement action supports Pillars 4, Operational Effectiveness, specifically this contract will help support Data-Driven Decision-Making and Modernizing Infrastructure. The assessment that will be provided through this contract will enable staff to develop a comprehensive data-driven pathway to make the decisions necessary to establish and support a transitional energy program that fits the District’s needs.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

Contract Term: 12/04/23 through 12/02/25, includes one (1) one-year renewal option

Aggregate Two-Year Contract Value: \$224,862

Requester:
Daniel Kang, Director
Transportation Services Division

ADOPTED BOARD
REPORT

APPROVED

FEB 13 2024

Equity Impact:

Component	Score	Score Rationale
Recognition	4	The contract supports the District’s resolution to transition to 100% clean, renewable energy electricity by 2040. This study will provide a detailed assessment of the requirements to convert the white vehicle fleet and power equipment to an all-electric powered fleet in support of operations throughout the District. The resulting study will also assist the District in determining how electrification would help reduce the impact of the District’s white fleet on air quality.
Resource Prioritization	2	This study will benefit all students as it will contribute to the improvement of air quality throughout District schools and communities.
Results	3	This study will provide the District with a white fleet replacement proposal with considerations to charging infrastructure, costs, funding opportunities, and a suitable implementation timeline to continue to support essential day-to-day operations conducive to student achievement at schools.
TOTAL	9	

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

**NEW REVENUE CONTRACTS/AMENDMENTS/ASSIGNMENTS
NOT EXCEEDING <\$500,000>**

APPROVED

ADOPTED BOARD
REPORT

FEB 13 2024

Item D

OFFICE OF DATA AND ACCOUNTABILITY

<\$110,000>

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Scribbles Software, LLC	4400012309	Not applicable	<\$110,000>

Ratification of competed contract procured through an Informal Request for Proposals (IRFP) process conducted by the Procurement Services Division to provide an online system (<https://lausd.scriborder.com/>) that allows users to order student records, facilitate payment, tracking order status, and electronic transfer of confidential student records. The online system is available for requests for K-12 and adult education records and payment. Additionally, a separate landing page will be established for Special Education online record requests that will not require a fee.

The Student Records and Data Management Branch (SRDM), under the Office of Data and Accountability, is seeking ratification of this contract to collaborate on operational services that provide former and current students with transcript and other confidential information. Scribbles Software LLC will support District staff with the management, accounting, and fulfillment of student record orders placed through an online secure software application. In the absence of this contract, the existing staff of six would be unable to meet the demands of online student record orders, fulfill the accounting aspect of these services, and offer efficient customer service to end users. The contractor’s off-the-shelf software facilitates the aforementioned services in collaboration with SRDM staff.

Based on requests for various K-12 and adult education student records over the last three years, staff anticipates approximately 30,000 – 40,000 requests annually. The online application advances the processing of student educational records for higher learning, employment, and promotional opportunities. Fees are charged according to the type of record requested. For former students, the fees range from five to twenty dollars per record; for authorized third-party requesters, fees range from fifteen to twenty-five dollars per record. The District will receive at minimum one dollar to a maximum of sixteen dollars per transaction, and the contractor will receive a flat rate of four dollars per transaction from former students and five dollars per transaction from an authorized third-party requester regardless of the number of records requested.

Solicitations were sent to potential contractors, and only one proposal was received. For the purpose of evaluation, the evaluation committee consisted of three subject matter experts: two from the SRDM

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIONALE AND AUTHORITY

APPROVED
FEB 13 2024

Branch and one staff member from Information Technology Services (ITS). In addition, one staff member from ITS provided consultation on the topic of software security as outlined in the scope of work. The factors used to score proposal included evaluating their professional/technical qualifications, experience, Work Based Learning Plan (WBLP), price/cost, and Small Business Enterprise (SBE) participation.

Scribbles Software LLC maintains significant qualifications, experience in working with the nation’s larger school districts, and possesses a long-standing business partnership with the District. The contractor’s commitment to the Los Angeles Unified School District (LAUSD) was reflected by their prompt submission of a comprehensive proposal addressing the District’s student record responsibilities as well as the new requirements that support the District’s effort to maintain its responsiveness to student and school community needs. Scribbles Software LLC has been doing business with the District since 2012.

This contract aligns with the District’s Strategic Plan Pillar 3: Engagement and Collaboration, Priority 3B: Accessible Information.

Contract Term: 11/15/23 through 11/14/25, includes one (1) one-year renewal option

Aggregate Two-Year Contract Value: <\$110,000>

Requester:

Dr. William R. Johnston, Executive Director
 Student Records and Data Management Branch- Office of Data and Accountability

Equity Impact:

Component	Score	Score Rationale
Recognition	4	The online application is a service available to all students as well as for those facing challenging living circumstances. Student record coupons, at the discretion of LAUSD, are made available in support of students unable to pay the basic fee for records. In support of Pillar 3, Priority 3B, the Office of Data and Accountability strives to make information accessible to all former and current students.
Resource Prioritization	4	Students of all backgrounds, facing living and income challenges, are taken into consideration when establishing guidelines for fees relating to student records.
Results	4	Student record fulfillment for former and current students will lead to employment, promotion, and/or higher learning opportunities in line with the transformative goal of making LAUSD students, former or current, ready for the world.
TOTAL	12	

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

ADOPTED BOARD REPORT

FEB 13 2024

APPROVED

Item E – December 2023

C. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000

December 2023 = \$4,845,431
YTD = \$25,536,042

The contract actions represented below are those actions put in place within each sponsoring school’s or division’s approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>December Qty of POs</u>	<u>YTD Qty of POs</u>	<u>December Total</u>	<u>YTD Total</u>
Purchase Orders – <i>December 2023</i>	315	2,100	\$4,845,431 <i>(Median - \$15,050)</i>	\$25,536,042

December 2023=\$27,839,403

D. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000

YTD = \$185,466,846

The contract actions represented below are those actions put in place within each sponsoring school’s or division’s budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>December Qty of POs/ Transactions</u>	<u>YTD Qty of POs/ Transactions</u>	<u>December Total</u>	<u>YTD Total</u>
Purchase Orders – <i>December 2023</i>	2,962	23,808	\$10,516,432 <i>(Median - \$908)</i>	\$76,868,982
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – <i>December 2023</i>	10,853	67,780	\$4,537,804 <i>(Median - \$100)</i>	\$26,180,418
Rental Facilities – <i>December 2023</i>	1	10	\$5,000	\$276,436
Travel/Conference Attendance <i>December 2023</i>	351	1,815	\$358,182 <i>(Median - \$747)</i>	\$2,498,820
GENERAL STORES DISTRIBUTION CENTER <i>December 2023</i>	124	1,030	\$3,727,744 <i>(Median – \$10,070)</i>	\$23,986,048
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) <i>December 2023</i>	453	23,808	\$8,694,241 <i>(Median - \$9,159)</i>	\$55,656,142
GRAND TOTAL – December 2023				\$32,684,834

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

FEB 13 2024

Item F

INFORMATION TECHNOLOGY SERVICES

\$20,481,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
AAA Network Solutions, Inc.	4400012442 (RFP 2000003302)	E-Rate Funds (85%)	\$20,000,000
		General Funds (15%)	

Approval of formally competed contract procured through a Request for Proposals (RFP) process, for uninterruptible power supply (UPS) managed services to all District schools and offices on an “as-requested,” “as-needed,” or “as-scheduled” basis. The services include the replacement of aging and problematic UPS units and support and maintenance services.

A UPS is a type of device that powers equipment, nearly instantaneously, in the event of grid power failure, protecting the equipment from damage. These services are needed to ensure reliable Local Area Network performance at school sites, allowing for the integration of technology and access to other critical resources, such as online learning tools and libraries.

One proposal was received and was deemed qualified. The source selection committee consisted of three staff members from ITS. The proposal was evaluated based on the following factors: Past Performance and Qualifications of Firm; Past Performance & Qualifications of Proposer’s Staff; Comprehensive Project Approach; Service Level Agreement; Price; Small Business Enterprise (SBE) participation; and Work-Based Learning Partnership (WBLP) plan. The selected vendor met the minimum qualifications and all requirements.

AAA Network Solutions has been providing these services to the District since 2021, and they have been doing business with the District since 2012.

This Action supports Pillar 1 Academic excellence by ensuring that schools have reliable access to critical resources such as online learning tools and libraries.

Contract Term: 02/14/24 through 12/31/28, includes three (3) one-year renewal options and one 6-months renewal option

Aggregate 59-Months Contract Value: \$20,000,000

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

Requester:
 Soheil Katal, Chief Information Officer
 Information Technology Services

ADOPTED BOARD REPORT

FEB 13 2024

APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	3	The proposed action supports the District’s E-Rate program which affirmatively recognizes historical inequities. The E-Rate program provides discounts based on the percentage of District students who qualify for the National School Lunch Program (NSLP) and the urban/rural status of the District.
Resource Prioritization	1	The proposed action does not prioritize resources based on specific student needs as defined under the E-Rate program. Uninterruptible power supply managed services will be made available for eligible network equipment under this contract. Eligible schools and students will be the beneficiary of the services.
Results	2	The proposed action may result in closed opportunity gaps and/or closing achievement gaps. It will protect critical network equipment from abnormal, power-related issues which include spikes, voltage dips, fluctuations, and power failures in the community.
TOTAL	6	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

FEB 13 2024

APPROVED

Item G

INFORMATION TECHNOLOGY SERVICES (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Crown Castle Fiber, LLC	4400012443 (RFP 2000003192)	E-Rate Funds (90%) General Funds (10%)	\$481,000

Approval of formally competed contract procured through a Request for Proposals (RFP) process, for high-bandwidth fiber network services. The contractor will provide fiber optic transmissions to enable high speed network connection and data transfers between the District’s network nodes and various school sites. These services are needed so that so that all schools have robust, high-speed access to information systems and instructional content.

Two proposals were received and deemed qualified. The source selection committee consisted of three staff members from ITS. The proposals were evaluated based on the following factors: Experience; Past Performance and Qualifications of Firm; Project Implementation; Approach and Methodology; Service Level Agreement; Price; Small Business Enterprise (SBE) participation; and Work-Based Learning Partnership (WBLP) plan. The selected vendor was the highest rated proposer.

Crown Castle Fiber, LLC has been providing these services to the District since 2016.

This Action supports Pillar 1 Academic Excellence, by ensuring access to instructional content and online tutoring services for all students.

Contract Term: 02/14/24 through 02/13/29, includes two (2) one-year renewal options

Aggregate Five-Year Contract Value: \$481,000

Requester:
Soheil Katal, Chief Information Officer
Information Technology Services

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

ADOPTED BOARD
 REPORT

FEB 13 2024

APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	3	The proposed action supports the District’s E-Rate program which recognizes historical inequities. The E-Rate program provides discounts based on the percentage of District students who qualify for the National School Lunch Program (NSLP) and the urban/rural status of the District.
Resource Prioritization	1	The proposed action does not prioritize resources based on student needs. Fiber optic services between the District’s node sites will provide Internet access to all schools. All schools and students will be the beneficiary of the services
Results	2	The proposed action may result in closed opportunity gaps and/or closing achievement gaps. It will provide fiber optic services between the District’s node sites for Internet access at all schools for highly reliable and highly available network access needed to meet student educational needs.
TOTAL	6	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

FEB 13 2024

Item H

FACILITIES SERVICES DIVISION

\$5,000,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
United Rentals (North America, Inc.)	4400012445 (IFB 2000003151)	Restricted Maintenance Funds (100%)	\$5,000,000

Approval of formally competed capacity contract procured through an Invitation for Bid (IFB) process to provide rental equipment, such as articulating boom lifts; 40’ – 43’ scissor platform lifts; and concrete core drilling equipment to perform maintenance and repairs to all District schools and office facilities. This contract is for use by District Facilities Maintenance and Operations (M&O) Departments.

The equipment rental will benefit schools and offices within the District. Through the contract, which allows District M&O to rent equipment at a discounted price, they will be contracting equipment compatible with LAUSD standards.

The competed IFB received two bids. The evaluation committee was made up of staff from Facilities Maintenance and Operations. United Rentals was the lowest, responsive and responsible bidder and has provided construction rental equipment to the District for over 10 years.

This requested action is best tied to Pillar 4B, Operational Effectiveness – Modernizing Infrastructure. Deteriorated building components can have a subsequent impact on students, preventing them from having a safe educational program focused on academic achievement. This contract will support the proper maintenance of District facilities by providing rental construction equipment that is necessary to maintain and modernize District sites, but not needed on a daily basis. Additionally, it will help create a functional learning environment for students by supporting the upkeep of District infrastructures.

Contract Term: 03/01/24 through 02/28/27

Contract Value: \$5,000,000

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

Requester:
 India Griffin, Director
 Maintenance & Operations-Facilities Services Division

ADOPTED BOARD REPORT

FEB 13 2024

Equity Impact:

Component	Score	Score Rationale
Recognition	1	Maintenance and Operations performs as needed routine and emergency repairs for all District sites.
Resource Prioritization	4	Maintenance and Operations' resources are prioritized based on student and school needs.
Results	1	Rental of construction equipment is unlikely to result in closed opportunity or achievement gaps.
TOTAL	6	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

Item I

OFFICE OF THE GENERAL COUNSEL

\$555,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Thomson Reuters	4400012456 (IFB 2000003168)	General Funds (100%)	\$555,000

FEB 13 2024

Approval of formally competed contract procured through an Invitation for Bid (IFB) process for Online Legal and Public Records Research Tool Subscription licenses for the Office of the General Counsel (OGC).

The purchase of Online Legal and Public Records Research Tool Subscription licenses will help ensure that OGC attorneys and legal staff have the proper tools to obtain information to support decision-making on legal and complex issues, by providing specific facts and legal precedent. It will also enable other divisions to obtain information for due diligence, research, and investigatory purposes related to a company and/or person (e.g. Office of the Office of the Inspector General (OIG), Procurement Services Division (PSD), Charter Schools Division (CSD) and Office of the Board Secretariat).

Three bids were received and the award was made to the bidder that best met the District’s needs and was also one of the lowest, responsive and responsible bidders. Winning bidder is a current vendor of LAUSD since 2021 and is providing related tools and services for the Orange County Counsel, Orange County Public Defender, and the San Manuel Tribal Legal Department.

The purchase of Online Legal and Public Records Research Tool Subscription licenses aligns with the Operational Effectiveness, Pillar 4, of the LAUSD Strategic Plan. The acquisition of Online Legal and Public Records Research Tool Subscription licenses will help OGC and other divisions in providing the necessary tools for their staff to effectively handle the various legal and investigation cases of LAUSD.

Contract Term: 04/01/24 through 03/31/29

Contract Value: \$555,000

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

Requester:

Alexander Molina, Chief Executive to the General Counsel
Office of the General Counsel

Equity Impact:

N/A

ADOPTED BOARD
REPORT

FEB 13 2024

APPROVED

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

Item J

INFORMATION TECHNOLOGY SERVICES

FEB 13 2024

\$60,000,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Troxell Communications, Inc., dba Bluum USA;	4400009715-1 Acer (Chromebook)	Various per requesting school or office (100%)	\$60,000,000
Arey Jones Educational Solutions	4400009714-1 Dell (Chromebook)		
	4400009343-1 Dell		
	4400009344-1 HP		
	4400009345-1 Lenovo		
	4400009346-1 Integration Services		

Approval of amendment to revise the term and increase the capacity of formally competed contracts to provide desktop, laptop, and tablet devices for use in classrooms and offices. The authorization to increase or decrease individual amounts of these contracts will be limited to the aggregate value of \$312,000,000.

The capacity increase will provide funding through September 14, 2024, to allow for an industry forum to be held to determine the most efficient and economical procurement structure for future contracts and to complete a formal invitation for bid (IFB).

Without approval, there will be delays in purchasing timeframes and a lack of purchased devices compatible with the District’s computing environment.

Contracts are needed immediately to support high quality instruction, connecting with Strategic Plan Pillar 1: Academic Excellence.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

Current Contract Term: 09/15/21 through 09/14/26
 New end date by this amendment: 09/14/24

APPROVED

Initial Authorized Value: \$205,000,000
 1st Authorized Value Increase: \$47,000,000 ([BR 053-23/24](#))
 *Additional Authorized Value: \$60,000,000
Aggregate Value For Six (6) Contracts: \$312,000,000

ADOPTED BOARD REPORT

FEB 13 2024

Requester:
 Soheil Katal, Chief Information Officer
 Information Technology Services

Equity Impact:

Component	Score	Score Rationale
Recognition	1	The proposed action does not recognize historical inequities; however, this contract will provide equal access and ability to use devices for all staff, students, and teachers.
Resource Prioritization	1	The proposed action does not prioritize resources based on student needs; however, this contract will provide equipment for use by all students and teachers.
Results	3	The proposed action will likely result in closed opportunity gaps and/or closing achievement gaps. Access to these devices will enable and maximize student participation in all instructional models.
TOTAL	5	